

# **POLICIES AND PROCEDURES**

The camp Nutimik facilities, rental agreement and staff/personnel are expected to be treated respectfully. Camp Nutimik assumes no liability for injury due to misuse of our facilities, equipment, or buildings. The policies and procedures outlined here are in place to ensure a positive and safe experience.

#### **PARK PASSES**

It is the responsibility of guest to obtain a provincial park pass.

#### PROVINCIAL PARK REGULATIONS

- All Provincial Park regulations are to be observed on the Camp site.
- Quiet hours are to be observed in the park are between 11:00pm and 9:00am.

## **PETS**

- Guests are not permitted to bring pets on site. Additional cleaning charges will be charged to any group found to have brought a pet into an accommodation or building.
- Registered service dogs will be permitted with current Doctor's note (within 12 months) and current vet certificate of shots.

## **SMOKING | VAPING**

- Outdoor smoking accommodations can be made with our staff for designated outdoor smoking locations on site.
- Smoking/vaping is prohibited in your cabin/room or any of the camp buildings. Non-compliance will result in an additional \$150 cleaning charge and being asked to leave. No refunds will be issued.
- Smoking or vaping of marijuana is prohibited in Provincial Parks in Manitoba doing so may result in a fine.
- For more information visit: https://www.gov.mb.ca/cannabis/knowthefacts/enforcement.html

## **ALCOHOL | NON PERSCRIPTION DRUGS**

 Alcohol and non-prescription drugs are prohibited. Please bring all prescription medications in their original container and always keep them in your room.

#### **FIREWOOD**

- All wood chopping is to be done outside of buildings. Use of the fireplace must be supervised by an adult (includes use of matches, wood & axe).
- Provincial regulations require that only local firewood be used on the Camp Nutimik site. Firewood may not be transported.

## **FACILITIES | GROUNDS**

- All Rules posted in the House on the Rock, Lakeside Hall, washrooms, kitchens etc. must be observed.
- Respect nature and property by not littering, writing on furniture, damaging equipment, or any act of vandalism. Report all damaged equipment to your host immediately. Unreported damages will be charged to your invoice.
- Do not move furniture without permission of the Facilities and Operations Manager. Return to its proper place after use.
- Do not enter facilities not rented by your group.
- Turn off lights and close doors if you are the last one to leave a building. If you take it out, put it away. If you move it, put it back.

- Do not open windows when heat or A/C is on. If you need help adjusting the temperature of your room, please speak to the Operations and Facilities Manager. Failure to do so may result in additional charges on your invoice.
- Remove outdoor shoes when entering the Lakeside Hall and House on the Rock.

## **GUEST SAFETY**

• All minor aged children are the sole responsibility of their parents/chaperones. All minors are to be supervised at all locations while at Camp Nutimik. Camp Nutimik does not provide childcare services to rental groups.

## **SUMMER SPECIFIC**

- If the air-conditioning is on and you are too cold, please inform staff so adjustments can be made. DO NOT COVER REGISTERS OR OPEN WINDOWS.
- An adult must supervise children under 16 at the waterfront.
- Staff members will notify the group if the waterfront needs to be closed due to weather.
- It is strongly encouraged that all guests use a buddy system at the waterfront to ensure help can be sought in an emergency situation. There is absolutely NO swimming permitted between dusk and dawn.
- Life jackets must be worn in the canoes and on water play equipment. There must be one orange safety canister per canoe. Life jackets and paddles must be returned to the waterfront shed after each use and stored in its proper place.
- Boats are not permitted in the swim area.

#### WINTER SPECIFIC

- Keep outside doors and windows closed. If you are too warm, adjust the thermostat. DO NOT OPEN WINDOWS OR DOORS!
- DO NOT MAKE JUMPS AT THE BASE OF THE TUBE SLIDE. Return inner tubes used for sliding to the storage area beneath the slide after each use. Additional rules are posted on the tube slide.
- Return the equipment to storage inside the warm-up shed at the rink after each use and remove nets from rink (they melt into the ice).
- Return floor hockey sticks to storage after each use and put any mats used back in the corner of the Lakeside Hall basement.
- Snowmobiles are welcome at Camp Nutimik! Please only drive them on approved areas. DO NOT DRIVE ON GROOMED SKI TRAILS OR UNPLOWED FIELDS AND YARDS.

#### **CHECKING OUT**

- There are cleaning check lists located in each cabin and room of House on the Rock. Make sure items on the list are completed. Anything left behind will be held for 2 weeks and then repurposed or thrown out. Camp Nutimik is not responsible for lost items or stolen items.
- Touch base with your host before leaving site so the Camp personnel are aware that you have departed the site.

## **CANCELATIONS**

- In the event that an organization cancels prior to 90 days before the scheduled event, we will refund all of the confirmation deposit.
- If the group should cancel any time after 90 days of the scheduled event, the deposit becomes non-refundable and will be lost or can be rolled over to a future date. The deposit can only be rolled over with the hold of a future date.



# IN THE EVENT OF AN EMERGENCY

911 does not work in the Whiteshell Provincial Park! In an emergency notify the Camp Nutimik Staff immediately and then call one of the numbers below. These numbers are posted in all buildings.

**AED IS LOCATED IN LAKESIDE HALL** - While Camp Nutimik does have first aid trained staff onsite, there is no guarantee they will be readily available. We recommend each group have at least 1 person trained in 1<sup>st</sup> Aid/CPR with their group.

## **EMERGENCY NUMBERS:**

 Park Patrol
 204-345-4651

 RCMP
 204-348-7177

 Ambulance
 204-348-7700

 Poison Control Center
 1-855-776-4766

 Health Links
 1-888-315-9257

## **DIRECTIONS TO GIVE TO EMERGENCY PERSONEL:**

**CAMP NUTIMIK** 

ER Road 25 between Thompson Lane and ER 26, HWY 307 at Nutimik Lake before Nutimik Lodge.